

Context

Project title, start and end dates, receiving NA, language of the application form

Participating organisations

[This section is repeated for each participating school]

- PIC, contact person and legal representative, organisation type, etc.
- Previous participation in EU granted projects: EU Programme, Year, Project ID, Applicant Name

Background and Experience

1. Please briefly present your school and include the following information: **[max 3000 characters]**
 - General information (e.g. the covered programmes/levels of education, number of staff and learners in the school)
 - What is your school's motivation to join this project?
 - Who will be the key people in charge of running the project in your school? In case these persons leave their post in the future, who will take over their role?
 - Is there any specific experience or expertise that your school and its staff can contribute to the project?

Project Description

Priorities

- Please select the most relevant horizontal or sectoral priority according to the objectives of your project. **[1 choice]**
- If relevant, please select up to two additional priorities according to the objectives of your project. **[max 2 choices]**

Project Description

1. Please describe the motivation for your project and explain why it should be funded. **[max 3000 characters]**
2. What are the objectives you would like to achieve and concrete results you would like to produce? How are these objectives linked to the priorities you have selected? **[max 3000 characters]**
3. How are the planned activities going to lead to achievement of the project's objectives? **[max 3000 characters]**
 - Please select up to three topics addressed by your project. **[drop-down menu, max 3 choices]**

Participants

1. Please briefly describe who will take part in the project, including: **[max 3000 characters]**
 - The different groups that will take part in the project activities (e.g. pupils, teachers, other school staff, parents, etc.), including participants who will participate locally.
 - How are these groups going to participate?
 - If pupils are involved in the project, please specify their age groups.

Note that specific details on selection of participants in Learning, teaching and training activities do not need to be repeated here if they are described in the section of the form: "[Learning, Teaching, Training](#)"

2. Participants with fewer opportunities: does your project involve participants facing situations that make their participation more difficult? **[Yes/No, following questions only appear if "Yes"]**
 - How many participants would fall into this category? **[number required]**
 - Which types of situations are these participants facing? **[drop-down menu, up to 8 choices]**
 - How will you support these participants so that they will fully engage in the planned activities? **[max 3000 characters]**

Project Management

[Explanation] Funds for "Project Management and Implementation" are provided to all Strategic Partnerships based on the number of participating organisations and duration of the project. The purpose of these funds is to cover diverse expenses that any project may incur, such as planning, communication and project management meetings between partners, small scale project materials, virtual cooperation, local project activities, promotion, dissemination and other similar activities not covered by other types of funding. Note that all amounts are expressed in Euros. **[Followed by a table]**

presenting automatized budget calculation for Project Management Implementation = PMI = “Projektpauschale”

3. Please describe the tasks and responsibilities of each partner school. Explain how you will ensure sound management of the project and good cooperation and communication between partners during its implementation. **[max 3000 characters]**
Please make sure to include all project meetings, events and activities in the section: [Timetable](#)
4. How did you choose the project partners? Does your project involve schools that have never been involved in a Strategic Partnership? If yes, please explain how the other partners can support them during the project. **[max 3000 characters]**
5. **[Not obligatory]** Have you used or do you plan to use eTwinning, School Education Gateway or the Erasmus+ Project Results Platform for preparation, implementation or follow-up of your project? If yes, please describe how. **[max 3000 characters]**

Learning, Teaching, Training

- Do you plan to include learning, teaching or training activities in your project? **[Yes/No]**
- 6. Please describe the practical arrangements for the planned Learning, Teaching and Training activities. How will you select, prepare and support the participants, and ensure their safety? **[max 3000 characters]**

[The following questions are repeated for each activity]

- Basic information: Activity Type, Activity Title, Leading and Participating organisations, Starting period, Duration, Country of Venue; Per organisation: number of participants, number of accompanying persons, duration
- 1. Description of the activity: **[max 3000 characters]**
 - Describe the content, methodology and expected results of the activity.
 - How is it going to be related to or integrated with the normal activities of the involved schools?
- 2. **[Only for short-term mobility of pupils, staff exchanges:]** How is participation in this activity going to benefit the involved participants? **[max 2000 characters]**
- 2. **[Only for long-term mobility of pupils and long-term teaching assignments:]** How are the learning outcomes of the involved participants going to be recognised when they return to the sending school? **[max 2000 characters]**

Timetable

7. Please list all project activities (meetings, events, etc.) and indicate an approximate timing when they will start.
Note that Learning, Teaching and Training activities will be listed in this table automatically once you have created them in the dedicated section "[Learning, Teaching, Training \(LTTs\)](#)"
[Timetable format: table with 'Starting Period' (month) and 'Description' [max 1000 characters]; LTTs are filled-in automatically with their title used as description]

Follow-up

11. Once the project activities are completed, how are you going to assess if the project's objectives have been met? **[max 3000 characters]**
12. How will the participation in this project contribute to the development of the involved schools in the long-term? Do you have plans to continue using the results of the project or continue to implement some of the activities after the project's end? **[max 3000 characters]**
13. Please describe your plans for dissemination and use of project results. **[max 3000 characters]**
 - How will you make the results of your project known within your partnership, in your local communities and in the wider public? Who are the main target groups you would like to share your results with?
 - Are there other groups or organisations that will benefit from your project? Please explain how.

Special Costs

- Special Needs Support and Exceptional costs with "Description and justification" per item

Project Summary / Budget Summary

- Project summary in the language of the application form; project summary in English **[if relevant]**;
- Budget summary – automatically filled tables summarising all funds declared in other sections (PMI, LTT, Special costs)

Disclaimer: *The questions summary is a partial representation of the actual application form that serves the purpose of informing the National Agencies about the form's content. The final version of the IT tool may differ in some aspects, including drafting details, explanatory text or functionalities that are shared with other application forms.*